

To: Portillos, Christine[Portillos.Christine@epa.gov]; Gordon, Stephanie[Gordon.Stephanie@epa.gov]; Bruinsma, Daniel[Bruinsma.Daniel@epa.gov]; Sudduth, CarlettaLynn[Sudduth.CarlettaLynn@epa.gov]; Rodriguez, Emily[Rodriguez.Emily@epa.gov]
From: Botkin, Trish
Sent: Mon 8/10/2015 8:03:06 PM
Subject: RE: Cross Funding Label

Got it. Randy Brown told me you reserved a block of rooms. What is the rate per night? Thanks!

Trish Botkin | Financial Technician | US EPA Region 8 | TMS |Financial Operations Team |
Budget and Financial Operations Unit (BFOU) | 303.312.6170

From: Portillos, Christine
Sent: Monday, August 10, 2015 1:43 PM
To: Gordon, Stephanie; Botkin, Trish; Bruinsma, Daniel; Sudduth, CarlettaLynn; Rodriguez, Emily
Subject: Cross Funding Label

Please use the cross funding label for those travelers that are going to Durango and are outside of EPR. Please let me know if you have questions.

Thank you

Christine Portillos

U.S. EPA, R8, TMS

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From: Portillos, Christine
Sent: Sunday, August 09, 2015 4:04 PM
To: Poetter, Joe
Cc: Wilborn, Kendra; Poetter, Joe; Ben Bielenberg; Sandoval, Joni; Chavez, Luke
Subject: RE: Cross Funding Label

Joe,

Below is the cross funding label I set up on Friday please provide that to anyone outside of EPR.

Hi all,

I added a cross funding label but I wasn't able to add Noah so I added both Kendra and myself to be able to review the TA. Use the label for any travelers outside of R8, and travelers outside of EPR.

ORG: EPAR08EPR

LABEL: 15 R8 EPR Cross Funding 1

Christine Portillos

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